

# 8. HEALTH AND SAFETY: THE BBC RISK ASSESSMENT FORM

<b>BBC</b>	<b>General Risk Assessment Form - Part A</b>	April 2007- DC
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Division / Studio		Department / Series	
Business Unit / Production Address		Producer / Editor Tel: Mobile:	SAMUEL LARDNER. 07912658729
Period covered by assessment		Version number	
Outline of risk assessment <i>Summary of what is proposed</i>	A short documentary to be filmed in Sefrou, Morocco.		
Team members / experts / contractors / etc. <i>List those involved</i>	SAMUEL LARDNER, EZRA LEESE.		
Site / Office / Location <i>Outline site/ locations involved</i>	SEFROU, MOROCCO.		
Assessor Name Signature	SAMUEL LARDNER <i>[Signature]</i>	Date completed	17/01/17
Authoriser (if not Assessor) Name Signature		Date authorised	

<b>Hazard list</b> - select your hazards from the list below and use these to complete Part B (add others where appropriate)					
Situational hazards	Tick	Physical / chemical hazards	Tick	Health hazards	Tick
Asbestos		Contact with cold liquid / vapour		Disease causative agent	
Assault by person		Contact with cold surface		Infection	X
Attacked by animal		Contact with hot liquid / vapour		Lack of food / water	
Breathing compressed gas		Contact with hot surface		Lack of oxygen	
Cold environment		Electric shock	X	Physical fatigue	
Crush by load		Explosive blast		Repetitive action	
Drowning		Explosive release of stored pressure		Static body posture	
Entanglement in moving machinery		Fire		Stress	
Hot environment		Hazardous substance			
Intimidation	X	Ionizing radiation			
Lifting Equipment	X	Laser light		<b>Environmental hazards</b>	
Manual handling	X	Lightning strike		Litter	
Object falling, moving or flying	X	Noise		Nuisance noise / vibration	
Obstruction / exposed feature		Non-ionizing radiation		Physical damage	
Sharp object / material	X	Stroboscopic light		Waste substance released into air	
Slippery surface		Vibration		Waste substance released into soil / water	
Trap in moving machinery					
Trip hazard	X	<b>Other</b>			
Vehicle impact / collision					
Working at height	X				

<b>Risk matrix</b> - use this to determine risk for each hazard i.e. 'how bad and how likely'	<b>Likelihood of Harm</b>				
	<b>Remote</b> <small>e.g. &lt;1 in 1000 chance</small>	<b>Unlikely</b> <small>e.g. 1 in 200 chance</small>	<b>Possible</b> <small>e.g. 1 in 50 chance</small>	<b>Likely</b> <small>e.g. 1 in 10 chance</small>	<b>Probable</b> <small>e.g. &gt;1 in 3 chance</small>
<b>Severity of Harm</b>	Very low	Very low	Very low	Low	Low
<b>Negligible</b> e.g. small bruise	Very low	Very low	Low	Low	Medium
<b>Slight</b> e.g. small cut, deep bruise	Very low	Low	Medium	Medium	High
<b>Moderate</b> e.g. deep cut, torn muscle	Low	Medium	High	High	Extremely high
<b>Severe</b> e.g. fracture, loss of consciousness	Low	Medium	High	Extremely high	Extremely high
<b>Very Severe</b> e.g. death, permanent disability	Low	Medium	High	Extremely high	Extremely high

<div style="display: flex; justify-content: space-between; align-items: center;"> <span style="font-size: 2em; font-weight: bold; border: 1px solid black; padding: 2px;">BBC</span> <span style="text-align: right;">April 2007 - DC</span> </div>					
Activity <sup>1</sup> - Each individual activity you are proposing e.g. general office inspection:		Location - where this activity will take place:		Dates / times:	
Hazards <sup>2</sup> List what could cause harm from this activity e.g. working at height, trip hazard, fire, etc.	Who exposed <sup>2</sup> List who might be harmed from this activity e.g. staff, contractors, contributors, public, etc.	Risk <sup>3</sup> For each hazard, decide level of risk as if you were to do the activity without your controls	Control measures For each hazard, list the measures you will be taking to minimise the risk identified e.g. appointing competent persons, training received, planning, use of personal protective equipment, provision of first aid, etc.	Risk <sup>3</sup> For each hazard, now decide level of risk once all your controls are in place	
Intimidation.	Crew Locals.	Medium.	Ensure politeness and respect for location and customs.	Low.	
Lifting Equipment / Manual Handling / Trip Hazard.	Crew Locals.	Low.	Ensure care / attention is paid to position of equipment + storage. Don't leave cables/bags obstructing path.	Low.	
Object falling / Sharp Object.	Crew Locals.	Low.	Equipment must be set up and taken down carefully. Attention paid to environment / workshop setup.	Low.	
Working at Height.	Crew Locals.	Medium.	No ladders involved but equipment will be used transported to higher places. Take time, spread equipment load. Multiple support.	Low.	
Electric Shock.	Crew Locals.	Very Low	Possible electric shock / static from equipment charging. Looking Care must be taken when setting up equipment. recoding	Very Low.	
Infection.	<del>Crew</del> Crew.	Medium.	Possible illness through change in food/coding / environment. Ensure hand sanitizer is used.	Low.	

Continue on separate sheet if necessary

1 - complete separate table for each activity 2 - from hazard list in Part A 3 - from risk matrix in Part A